

G.C. Community Library

Board Minutes

December 14, 2022

(1) Board Members attending: Erin Pisano, Stacy Bluedorn, Heather Leskanic, George Pokrant, Dave Kershaw, Sue Miklos, Renee Coyne (via Zoom)
Director attending: Amy Gallagher

(2) Erin called the meeting to order at 6:36 p.m. and opened with prayer.

(3) Minutes from the November meeting were approved following a motion by George and a second from Stacy. Motion carried.

(4) Treasurer's Report: Amy, Erin and Stacy presented the proposed budget allocations for 2023. Amy said they are looking to reallocate some funds away from audiobooks and DVDS due to reduced usage and availability for these items. More funds are expected to be put toward the purchase of large print books in the adult section. It will be a full audit this year. The library paid \$9,300 for last year's review audit. So the cost could be \$12,000 to \$13,000 for this year's audit. Amy said she plans to check with other library directors in Butler to see which accounting firms they are using. Many area accounting firms will not perform audits for non-profit organizations. Renee said she knows of a firm that might be suitable. It was also noted that Amazon has canceled all small business lines of credit. Erin said it was nice when the library could place an order and then pay at the end of the month. In addition, Amy said they are currently undecided regarding the renewal of the \$500 licensing agreement that they purchase each year to show movies at the library. Trustees are expected to vote in January on the proposed budget. It shows total expenses projected at \$261,764 while income and contributions are at \$261,764 with transfer from investments of \$98,000.

(5) Library Director's Report (from Amy):

- Some new programs for 2023 will include a wine-making class with library patron and former board member Dan Amon. He will show how you can create your own homemade wines using ingredients you have on hand.
 - Amy said she will start charging a small fee of \$5 per person for the monthly adult craft programs. The cost of offering the program for 35 to 50 participants is getting expensive.
 - GCCL staff will hold their annual Christmas party and gift exchange on Thursday, Dec. 29.
 - Most likely looking to purchase next two computers for staff in February. The board authorized \$5,000 toward the purchase of four computers. Two have already been purchased at a total of under \$2,500. Amy and Wendy are happy with their new computers; work is being done in half the time it took with the old equipment.
- (6) Friends of the Library Report: Renee and Sue sent out 90 letters for their fundraising campaign. They have so far received \$2,120 in response. Renee said they could send out a second round of letters to different addresses. Sue noted they received a separate \$250 donation that was already deposited. It was noted a number of the library's regular donors have passed away this year. So an effort to develop new donors should be a priority.

Children's programming/fundraising (from Heather Baker):

- The February 2022 soup/sandwich sale brought in \$1,136; November soup sale, \$1,037; September used book sale, \$5,089; Treebeard Brown concert, \$199; and raffle baskets, \$3,258, for a grand total of \$10,719 for the year.
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- Heather thanked everyone who attended December's Treebeard Brown concert and/or helped with the event. It was disappointing that only about 25 people attended, but those who did had a great time.
- Heather will be hosting the library's annual Noon Year's Eve party on Dec. 31 at the library.

- For 2023, the library will kick off *1,000 Books Before Kindergarten*, thanks to a generous gift from Pat Cavanaugh.
- **Winter reading** starts for kids in grades 1 thru 5 (Jan. 3 – Feb. 23).
- **Soup-er fundraiser** will be held from 10 a.m. to 2 p.m. Friday, Feb. 17, at the library.
- **Belle & Beast** from “Beauty and the Beast” expected to visit in February.
- Four **GC High Life Skills students** will be volunteering 2 to 3 times a month at the library.

(7) Unfinished Business: Springfield Twp supervisors have contributed \$500 to the library this year (\$250 last year) following a special presentation detailing library programs and services from Heather Baker and library trustee Liz Kingsley.

(8) New Business: The board approved a new wage schedule for staff.

(9)

Meeting adjourned at 7:20 p.m.

Next meeting is Jan. 11

Minutes submitted by Heather Leskanic, board secretary, on Jan. 3, 2023.