



Grove City Community Library

Read, Learn, Grow, Enrich

125 West Main Street, Grove City, PA 16127 | 724-458-7320
gccl@grovecitypalibrary.org | www.grovecitypalibrary.org

LIBRARY CARD APPLICATION FORM

Patron Information

First Name: _____

Middle Name/Initial: _____

Last Name: _____

Date of Birth: ___/___/___

*Address: _____ (Street, including any apartment #)

City: _____

State: _____

Zip Code: _____

Township/Borough of Residence: _____

**Cannot be a P.O. Box; must match address on applicant's official documentation verifying residence*

Primary Phone : _____

Secondary Phone : _____

Terms of Library Card Membership

I will

- Be financially responsible for all material borrowed with this card.
- Inform the library if my or my child's residence or e-mail address changes.
- Monitor the material my child selects and checks out on this card.
- Pay all fines/fees for the late return, loss of, or damage to all materials borrowed on this card.
- Report a lost/stolen card immediately; I am solely responsible for lost/stolen items on this card.

If patron is a minor (age 17 and under), the Grove City Community Library will

- Hold parent/legal guardian solely responsible for ensuring material borrowed by their child/ward is appropriate. The library's collection serves a wide diversity of customers and therefore contains material some feel is inappropriate.
- Hold parent/legal guardian of a minor (those age 17 and under) responsible for fines/charges for late return of or damage to material borrowed with this card.

By signing this library card application form I indicate that I have read and agree to comply with all terms of the Grove City Community Library's Borrower's Policy, including those statements outlined above.

Patron's Signature: _____

If the patron is a minor (age 17 and under)

I attest that I am the above Signer's parent/legal guardian and that I have read and agree to comply with all of the Grove City Community Library's Borrower's Policy, including those statements outlined above.

Parent/Legal Guardian's Name (Print): _____

Parent/Legal Guardian's Signature: _____

Grove City Community Library Borrower's Guide

125 West Main St., Grove City, PA 16127

Phone: 724-458-7320

Fax: 724-458-7332

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Library Cards

Any resident of Grove City Borough, Pine Township, Liberty Township, or Wolf Creek Township may have a free library card by providing photo identification and proof of a current address.

For children under 18, a parent or legal guardian must be present to apply for a card.

Each borrower (or parent/guardian) is responsible for all materials checked out on the card.

A blue Access PA sticker is available for you to register and use at most public libraries in Pennsylvania. The library will issue a "Special Group" card with the understanding that a supervisor/teacher will be responsible for the items borrowed. It is required that these items do not leave the premises of the group home or school location.

Non-Resident Cards

As of March 1, 2015 people who live outside the free membership area who do not have a valid Access PA library card may purchase a family membership card for \$30. Paid members are not eligible for the blue Access PA sticker.

As of October 1, 2015 all patrons will be required to present their library card to library staff in order to check-out/renew library materials and/or to use library patron computers. Patrons owing fines \$5.00 or more will not be able to check-out/renew materials, use library patron computers, or register on behalf of children/minors applying for or renewing a library card account.

Lost Library Cards

A replacement card costs \$2.50.

Loan Period

Members may borrow 25 items at a time. Most items are lent, free of charge, for three weeks.

Borrowers must be at least 18 yrs. old to borrow a maximum of three DVDs for three days.

Bestseller books with a waiting list are lent for two weeks and cost \$1.00 to borrow.

Borrowers must be at least 18 yrs. old and have a valid ID & library card to borrow an eReader for two weeks. A date due receipt is included with the borrowed items.

Renewals

You may renew items at the circulation desk, by phone, or using your online account.

You may not renew an item if others are waiting for it.

Return Drop

The library has an after-hours book return drop located beside the door.

Items you return after closing are credited to the *next* business day.

Late Fees

A late fee will be charged for any item returned after the due date/business day when items are due.

Late fees on regular and reserve items are \$.30 per day (not counting days we are closed).

DVD late fees are \$2.00 per day; eReader late fees are \$5.00 per day.

InterLibrary Loans

Requests to borrow books from another library may be made at the circulation desk. Up to 5 items may be requested or borrowed by a patron at a time. The lending library will set the date each title will be due. A late fee of \$1.00 per day will be charged per overdue item. If a patron requests an item that arrives through ILL and does not pick it up they will be charged \$1.00 per item.