

G.C. Community Library

Board Minutes

December 8, 2021

(1) Board Members attending: Erin Pisano, Vince DiStasi, Stacy Bluedorn, Heather Leskanic, George Pokrant, David Kershaw, Renee Coyne, Sue Miklos (DiStasi, Pokrant and Kershaw participating by Zoom video)

Director attending: Amy Gallagher

Employee Attending: Heather Baker

(2) Erin called the meeting to order at 6:35 p.m. and opened with prayer.

(3) Minutes from the November meeting were approved following motion from Stacy and second by Dave. Motion carried.

(4) Treasurer's Report: Stacy relayed that the investment account currently totals \$277,668.99 while the checking account is at \$13,778.

Amy and Erin noted the library's finances are in good shape in terms of bills and payroll thru the end of 2021. We will receive our state funding of around \$29,000 in January plus \$8,000 from GC boro in December.

(5) Library Director's Report (from Amy) :

- Outdoor railing has been fixed at front of library; damage occurred when a motorist accidentally drove into front of building.
- FCC and humanities grants are being processed; waiting to hear outcome of applications.
- Quickbooks started accounting process at the end of November. It will take about 30 days for the cleanup that the library requested. Decision made to delay board approval of 2022 budget until cleanup is completed so we have more accurate numbers to review and work with.
- District IT consultant is on family medical leave indefinitely, so a private company is providing services to libraries in our area. Amy said she was impressed with the company recently when Armstrong cable went out and there was no Internet. She said the company knew the GC server was down and contacted her to check if staff needed help.

- Wendy has found additional tech grants available thru the federal government and FCC that would provide financial assistance to rural libraries.
- Library staff has been busy getting holiday decorations up throughout library.
- Received thank you from staff member Julie Shambaugh regarding County Market bonuses given out to all employees.

Children's programming/Fundraising events (from Heather B.):

- Christmas Tea held Dec. 4 at Masonic Lodge very successful with about 45 girls in attendance. It was a French theme, complete with Eiffel Tower replicas, croissants and macarones ! Several girls were unable to attend due to covid quarantine restrictions. Heather said she delivered tea boxes to the girls' homes. Next girls' tea will be May 20. Raffle items at Christmas Tea brought in over \$250.
 - Children's programs are going well. Upcoming events include Lunch with Santa, Polar Express pajama party, and Noon Year's Eve celebration.
 - Holiday basket raffle has so far brought in close to \$2,000. Drawing will be held Dec. 10.
 - All Good Things non-profit made a \$2,000 donation to the library's children's dept this year – twice what they normally provide on an annual basis. Heather said the funds will allow her to present 6 special character visits. This will include Mary Poppins and Burt in January plus Cinderella and Prince Charming in February.
 - November's soupfest fundraiser was a huge success, bringing in \$1,126 profit. About 20 soups were available for purchase, and all sold out before the event had officially ended. Plans to host another soup fundraiser on Feb. 18 at the library.
- (6) Friends of the Library Report: Renee and Sue said they sent out 95 letters to the community seeking financial donations. Currently the group has \$3,300 in its account. Sue noted they did include information in the

mailings stressing how important local donations and contributions are for the library.

- (7) Unfinished Business: Budget adoption is being postponed until Quickbooks cleanup is completed.
- (8) New Business: Board approved motion made by George to allow Amy to use an electronic signature where necessary for grants and applications. Stacy provided second to motion; motion carried.
- (9) Meeting adjourned at 7:13 pm.

Next meeting is Jan. 19

Minutes submitted by Heather Leskanic, board secretary, on Jan. 10, 2022.