

G.C. Community Library

Board Minutes

November 10, 2010

- (1) Board Members attending: Erin Pisano, Vince DiStasi, Heather Leskanic, George Pokrant, Renee Coyne, Dave Kershaw, Sue Miklos
Director attending: Amy Gallagher
Employee Attending: Heather Baker
- (2) Erin called the meeting to order at 6:35 p.m. and opened with prayer.
- (3) Minutes from the October meeting were approved following a motion from George and a second from Vince. Motion carried.
- (4) Treasurer's Report: Amy noted Stacy was unable to attend meeting due to an unexpected health issue. Amy discussed with the board the need for a bookkeeper to assist with the library's accounting tasks and provided related information. Stacy has a full-time job and limited time to give to regular bookkeeping, which was previously handled by another volunteer.
**Amy and Erin made a recommendation to the board in an email regarding the Quickbooks bookkeeping service after they spoke with a representative. The proposal was to approve a \$500 cost for the Quickbooks Clean Up and \$200 a month for a bookkeeping service. Erin said they see this as a good move to get the library on the right track and believe it will be a good investment as it may reduce some of our auditing costs. George made motion to accept; Kelly Habarka seconded. The motion carried by online vote.
- (5) Library Director's Report (*from Amy*):
 - It was entered into official record that there is a waiver approved through the state of PA, ending July 1, 2022, that applies to the library's hours of operation, staffing, collection development and professional development. This waiver is related to the pandemic and its impact on library operations which has made it difficult to meet established guidelines.
 - Board expected to adopt new operating budget in December. It's possible a new POS (point of sale) system could be included.

- Completion of shelving project remains on hold due to material supply issues. Amy said the plaques have been ordered for the project. These plaques formally honor those individuals/families that donated money to the project. Amy said the library continues to be very blessed with support from the community thru memorials and donations.
- The library will hold a soup and sandwich fundraiser on Friday, Nov. 12. There will be 21 homemade soups available for purchase. Proceeds will benefit the library, and close to 100 percent of the supplies have been donated.
- Amy announced the IT consultant who works for the New Castle library district is on leave indefinitely. GCCL will have limited IT service as a result; there is a third party IT company that can be contacted in case of an emergency. Wendy also handles IT issues for the library but she will be having a procedure in early December and will therefore be doing some work from home and have limited availability.
- It was also noted a new district consultant – who will replace former consultant Amy Geisinger – has been hired.

Children's programming *(from Heather B.)*

- The family Halloween party held at the library enjoyed a large turnout with about 150 people in attendance.
- Library has started a new game lending program (board games for various age groups, etc.). Mars Bank is expected to make a contribution to this program, and Luke Michaels of Northwestern Mutual has donated \$500. Program will have at least 35 games available for checkout.
- To date, the Christmas gift basket fundraiser (prizes to be raffled Dec. 10) has brought in \$1,423 in ticket sales. A submarine sandwich fundraiser may be conducted in February which could raise \$2,000 for the library.
- Coral Sweetapple, a GCCL employee, is in the process of painting a mural in the children's area. Heather said she is very excited about the new fairy-tale themed mural which Coral is working on in her own time. "It's beautiful," Heather said. "She's a very talented young girl."

- (6) Friends of the Library Report: A letter campaign is in the works to help raise funds for the library. Renee said they would like to get letters out before the end of the year. It was recommended that the group not only consider sending letters to those individuals who have library cards but also to those outside the library's database who would like to support the library with a financial contribution.
- (7) Unfinished Business: nothing to address
- (8) New Business: Quickbooks bookkeeping service recommendation approved in virtual vote.
- (9) Meeting adjourned at 7:25 p.m.

Minutes submitted by Heather Leskanic, board secretary, on Nov. 30, 2021.

Next meeting is Dec. 8.