

G.C. Community Library

Board Minutes

March 11, 2020

- (1) Board Members attending: Vince DiStasi, Stacy Bluedorn, Heather Leskanic, Lynda Bortz, Mauri Smith, Liz Kingsley, Renee Coyne
Director attending: Amy Gallagher
Employees Attending: Heather Baker, Sean Newton
- (2) Vince called the meeting to order at 6:33 p.m. Mauri provided prayer.
- (3) Minutes from the February meeting were approved. Stacy made motion with a second from Lynda; motion carried.
- (4) Treasurer's Report: Stacy and Amy commented that they do plan to make a move back to the desktop version of Quikbooks. Wendy is going to see what the cost will be and we'll go from there. The online version has been the source of much frustration over the last year or so due to system glitches that prevent consistent, accurate tabulation.
- (5) Library Director's Report (from Amy):
 - *Carpeting* – Amy said the remainder of the new carpet tiles have been ordered/paid for. They are expected to be installed April 20.
 - *DVD security* – Working to purchase a DVD security system for library. Erin spoke with the rep from Bibliotheca who also works with staff at Grove City College. Based on a six-month loss of roughly \$2,000 (materials/wages), this project would pay for itself within five years. The wiring does not go under the carpet so there is not a time constraint based on carpet replacement. However, it would be nice to have this completed prior to the start of summer reading when traffic increases significantly. Amy noted the system has to be compatible with our Evolve cataloging system.
 - *Printers* – Amy said we're just waiting now to get the buyout figure from Xerox so we can get the new contract started through Ford Business/Canon equipment.
- (6) Friends of the Library Report: Renee said the Hoss' fundraiser night event in February brought in close to \$200, based on 20 receipts. The Ace

fundraiser project will be held the entire month of April; customers will be asked to round up their purchase and the extra change will benefit the library. Children's book sale slated for March 19 (10 a.m. to 7 p.m.). Also, working to get the campaign letters mailed out this month.

Children's programming (from Heather B.)

- Lunch with the Easter Bunny set for April 10. Heather said virtually all costs involved with this event are covered by sponsors.
- American Girl Tea Party is set for April 17. We can accommodate up to 80 girls for this popular event. An AG doll that Heather was able to acquire at no cost will be raffled off.
- Planning a special Down Syndrome storytime at the library in observance of the March 21 event.
- Children's illustrator John Manders visited the library in February for a special program where he talked about his profession and painted a picture of a Viking goat (by request of the audience). He has also been commissioned to provide new signage for our children's area.
- Scholastic Book Fair will be May 18-23 at GCCL. This will be a smaller scale selection than in the past, due to decreased sales at recent fairs. She said she plans to offer one book fair a year instead of two.
- Updates on grants she's been working on (Wal-Mart and Wabtech included).

(7) Unfinished Business: Carpeting, printers, DVD security (included in director's report).

(8) New Business:

- Considerable discussion held concerning coronavirus pandemic and what library can do to prevent further infection, quarantine. Amy said libraries will not be penalized by the state should we need to close. Grove City does not have any large-scale events planned until April. Board members voted unanimously in favor of ensuring that employees continue to receive their regular salaries in the event of a work stoppage. Mauri made motion; Stacy

seconded. Motion carried. Also, library staff are stepping up efforts to keep work areas, surfaces sanitized; following CDC recommendations.

- United Way luncheon scheduled for March 25. Erin, Amy and Heather Baker plan to attend.

(9) Meeting adjourned at 7:20 p.m.

Next regularly scheduled meeting is April 8.

Minutes submitted by Heather Leskani, board secretary, on March 30, 2020.