

G.C. Community Library

Board Minutes

February 19, 2020

- (1) Board Members attending: Erin Pisano, Vince DiStasi, Stacy Bluedorn, Heather Leskanic, Kelly Habarka, Lynda Bortz, Renee Coyne
Director attending: Amy Gallagher
Employees Attending: Heather Baker, Sean Newton
- (2) Erin called the meeting to order at 6:35 p.m. and opened with prayer.
Board officers for the year are Erin Pisano, president; Vince DiStasi, vice president; Stacy Bluedorn, treasurer; and Heather Leskanic, secretary, with Amy Gallagher serving as executive director for the Grove City Community Library.
- (3) Minutes from the January 8 meeting were approved. Kelly made motion to approve minutes; Stacy seconded. Motion carried.
- (4) Treasurer's Report: Board approved adopting a fluid budget for 2020. Details of the plan were reviewed at an earlier meeting. Erin said the fluid budget will serve as a guideline for receipts and expenditures this year. Lynda made motion with second from Kelly. Motion carried unanimously. Erin noted our investments have done very well this past year.
- (5) Library Director's Report (from Amy):
 - *Finishing carpet project.* Board approved motion to finish installing new carpeting for remainder of library at a cost of \$29,144 with Franklin Interiors. Stacy made motion with second from Lynda; motion carried. Amy said she'll meet with company rep to determine whether the library should be closed during installation. So far, only the program room, employee offices and children's area have been recarpeted with removable/washable tile squares. It should be approximately four to six weeks for carpet to be ordered. Will also feature vinyl flooring at the adult computer area. Looking at mid April to complete project.
 - *Computers and printers.* The board was in agreement to have a new contract put together to buy out our current contract with Xerox. The cost

of our current lease agreement goes up every year. The copiers are breaking down frequently; often not able to fax, scan or make copies. We still have two years left on current contract. Amy said she has been working with Ford Business Machines of Hermitage to buyout our contract, which was formulated by a former director. Vince said he would be in favor of the contract buyout and that Canon is good equipment. Kelly made motion to proceed with negotiating a new contract to replace current one. Stacy seconded; motion carried.

- *Looking into what we can do to deter future DVD thefts.* Signs alerting patrons to the presence of surveillance equipment have been posted. Vince said he will check with Grove City College library to see if they might be able to donate some security equipment since they are undergoing a major renovation project.

Children's programming (from Heather B.)

- Heather Baker said she is working on several big grants.
 - Planning for children's book illustrator John Manders' visit on Feb. 28. He will also be providing some original signage for our library, as result of the STEAM funding we received from local couple last year.
- (6) Friends of the Library Report: Renee said the group is planning a fund-raiser night at Hoss' on Feb. 24. Also planning a fund-raiser event at Ace Hardware, expected to be sometime in April (coinciding with National Library Month). FOL will not be proceeding with proposed contract with Mr. Bookman business. Renee said additional details provided by the Sandy Lake businessman prompted library officials to rethink the proposed agreement based on costs (processing, travel fees) being higher than anticipated. Children's book sale will be held March 19 at the library.
- (7) Unfinished Business: Library employees Scott Amon and Joseph Pisano are making progress on employee handbook updates. Amy noted that we are well covered in terms of policies at the library.
- (8) New Business: Sean Newton said book clubs are going strong. We're also adding some new activities including partnering with Bell's Comics and

Cards of GC for a Dungeons and Dragons night at the library. Introducing Quiz Night to replace Pub Trivia with library patron April Duncan serving as moderator. Also started a Poker Night. Sean thanked Erin, Amy and Heather Baker for their guidance and assistance.

(9) Meeting adjourned at 7:45 p.m.

Minutes submitted by Heather Leskanic, board secretary, on March 2, 2020.