

## G.C. Community Library

### Board Minutes

November 9, 2016

- (1) Board Members attending: Erin Pisano, Beth Harris, Amy Gallagher, Warren Throckmorton, Kelly Habarka, Heather Leskanic  
Director attending: Kimberly Barbara  
Employee Attending: Heather Baker
- (2) Erin called the meeting to order at 7 p.m. and opened with prayer.
- (3) Minutes from the 10-12-16 meeting were approved. Amy made motion to approve minutes; Beth seconded.
- (4) Treasurer's Report: Beth presented her report, saying finances continue to look good for library. Dividend income shown at \$17,509 from January thru October is mainly related to the major investment that was approved last year. Also, we received local govt income from Liberty (\$3,500) and Wolf Creek (\$2,150) twps. Overall, Beth said, we're about on track with where we have been the last couple of years. She also provided preliminary information related to the new 2017 budget, which will be adopted next month. Funds have been earmarked for new carpeting and a new computer. Warren made motion to approve treasurer's report with a second from Kelly. Motion carried.
- (5) Library Director's Report (from Kimberly) :

### **Adult Programming**

#### *Special Events:*

- Holiday Market: The first annual holiday craft vendor market came together last Saturday, Nov. 5, from 9 a.m. to 3 p.m. This was a hugely successful event in terms of bringing patrons/customers in, fundraising for the library, and celebrating the advent of the holiday season. 😊 Stacy Hook conceived of and organized the event, which brought in an estimated 750 people (including shoppers, vendors and volunteers) and earned more than \$1,000 for the library! After the bills are paid, we will

be using a portion of the money to invest in new and replacement DVDs. The rest will be used to enhance our adult programming dept.

- “Cooking the Books” Club: On Monday, Oct. 31, Kimberly hosted the first cookbook book club, complete with drinks, appetizers, main dishes, desserts, a raffle winner and decorations! Ten people attended, and we had a great time with a lot of positive response and promise for making the next gathering (Nov. 21) another successful evening!
- Sewing Class: On Monday, Nov. 7, patron April Duncan led a class introducing attendees to their sewing machines. April expressed her willingness to assist/lead future meetings and several people have expressed interest in having the program be a monthly drop-in event, even if done informally.

#### **Ongoing Adult programs in November:**

- Intro to Tech Drop-in Hour: Wednesdays from 1 to 2 p.m.
- Knitting & Crocheting Group: 2<sup>nd</sup> Thursday of each month from 1:30 to 3 p.m.
- Monday Night Book Group: On Monday, Nov. 14, we meet to discuss the murder mystery *Resolve*, by local Pittsburgh author J. J. Hensley. And, we will be hosting the author himself, in person, for a Q & A session!
- Mystery Lovers Book Club: Meets the 3<sup>rd</sup> Wednesday of each month (Nov. 16) from 2:30 to 4 p.m.
- Coupon Club: Continues to meet the 4<sup>th</sup> Monday of the month (Nov. 28) from 6 to 7 p.m. Extreme couponer Whitney Jones shares secrets about how to save hundreds of dollars a month via extreme couponing. Members donate extra items to the GC food pantry.

#### **Coming up:**

- Cookie Exchange: On Saturday, Dec. 3, from 1 to 2:30 p.m., anyone interested in exchanging cookies should sign up and bring a minimum of 3 dozen cookies to swap.

- Gingerbread House Contest: We start accepting completed gingerbread houses on Nov. 25. The contest will run thru Dec. 10. All voting will be determined by popular vote using pennies and all proceeds will be split between the Ronald McDonald House and the GC Food Pantry. Prizes will be awarded for first place, second place and Best in Show.

### **Housekeeping/Back Office/Etc. :**

- Personnel Change: Board discussed issue in closed session.
- Staff Meeting/Enrichment Day: Our next meeting will take place at 10 a.m. on Thursday, Nov. 17, the morning of our staff development day. Plans to review/practice what we've learned from the Black Belt Librarian training in Sept., plus work on various housekeeping and patron-related projects including getting acquainted with using Ancestry.com and reviewing patron use of the Over Drive system.
- For Board consideration: Inclusion of a bullying prevention/anti-harassment statement in the library's personnel policy (or addition of a separate policy outlining the library's position on this matter).

### **Children's programming (from Heather Baker):**

#### *A. Ongoing programs:*

- Storytime every Tuesday at 10 a.m.
- Family Movie Nights
- Page Master Book Club 1<sup>st</sup> and 2<sup>nd</sup> graders = 32 kids
- Brown Bag Book Club for 3<sup>rd</sup> thru 6<sup>th</sup> grade = 30 signed up
- Bookworm Babies 10:30 – 11
- Pokemon Club & Lego Club will continue one Saturday a month

#### *B. Continuing special events:*

- New monthly Kids Cooking Club; currently 21 kids are signed up for 5 sessions.
- New Storybook Yoga Class. Featured once a month by Broad Street Yoga. Donation. GC Medical Center donated 6 mats.
- New Once a week Play Day at the library using Play K toys.

- New once a month Chess Club (high demand for this program after the summer).

C. *Outreach this month:*

- Little Treasures Child Care (once a month)
- YMCA Child Care (continuing to visit the library every Tues)

D. *Updates:*

- Star Wars event was a HUGE success! There were 335 to 345 in attendance! Biggest yet!

E. *Fundraising:*

- Dairy Queen Fundraising Night raised \$150 for the kids' area.

F. *Sponsorship/Grants:*

- Received \$200 from the Farmers National Bank of Grove City to be used for children's audio books.
- Spoke to the Women's Literary Club and they presented \$200 to be used for children's programming.

G. *Upcoming Events:*

- Paddington Bear Event on Nov. 11 (costume character event with activities)
- Scholastic Christmas Book Fair Dec. 5 - 9. Volunteers are needed!

(6) Friends of the Library Report: None provided.

(7) Unfinished Business: Board members voted to approve the revised/updated patron behavior policy. Beth made the motion with a second from Warren; motion carried. Board members also approved the new mission statement, ***"To enhance the quality of life and inspire lifelong learning through literacy and creativity."*** Warren made motion with second from Heather Leskanic; motion carried.

(8) New Business: Thor, a Chihweinie puppy, may become library pet following a month-long trial period. A comment box will be provided for patrons. Next meeting, we'll assess how it went and make a final decision. Heather Baker said they've researched protocol for library pets and found that proper signage indicating an allergen alert would be necessary at the front entrance.

(9) Meeting adjourned at 8:30 p.m.

**Next meeting is Wednesday, Dec. 14.**

Minutes submitted by Heather Leskanic, board secretary, on Nov. 29, 2016.