

G.C. Community Library

Board Minutes

January 10, 2018

- (1) Board Members attending: Amy Gallagher, Stacy Bluedorn, Vince DiStasi, Kelly Habarka, Dan Amon, Debbie Loughry, Heather Leskanic
Director attending: Stacy Hook
Employees Attending: Heather, Matt, Wendy
Also present: Jessica Brazell
- (2) Stacy Hook called the meeting to order at 7:05 p.m. and opened with prayer.
- (3) Treasurer's Report: There was extensive discussion and review of proposed budget for 2018. Last month, Stacy H. had talked about how we were looking at being \$56,000 over budget. She said she and staff worked to reduce that number to about \$28,000. They are planning to cut back on some adult programming until the summer, plus cancel the library's Rotary membership for the year. We will continue to be open late on Tuesdays for quiet time (no special programming). Amy noted we paid \$7,000 for the full audit in 2017 with MPB. We will only need a review this year, and the next full audit may cost about \$5,000. Board members voted to have \$25,000 pulled from investments plus start having dividends sent to us monthly so we have funds to pay bills. Stacy B. made motion to approve; Kelly seconded. Motion carried. Board members also voted to approve the 2018 budget with changes as discussed. Total expenses are expected to be \$186,435. Vince made motion to approve with a second from Dan. Motion carried.
- (4) Library Director's Report (from Stacy Hook):

Update of Follett system

Stacy H. said the library will need to update our Follett system in May or June. Currently, it is a system to be used K-12 within a school. We pay \$900 for what we have now. Staff is having multiple problems with the updates and the

performance of this system. Due to talk of possible expansion, we looked at Lakeview system which is Apollo. This is software designed for a public library with available options. The cost for this system alone is \$2,500. Wendy explained to board details of system. A demonstration will be scheduled in the near future for staff and board.

Overdue fines

Heather said she plans to go to the District Justice office this week to have personal complaints filed against those patrons who have fines of over \$200 due to the library. This is next step in effort to get these outstanding fines paid. She said the library collected \$1,726.32 last month. This is substantial, and we are making progress with the collection.

Also discussed

Heather also discussed children's dept. news including an author signing event to be held in March. She said an art teacher at Grove City middle school has illustrated a wonderful new children's book. She is also gearing up for the big Harry Potter event on Feb. 16. Her Charm Girls' club is continuing to do well as the group recently sewed their own aprons during a session.

- (5) Friends of the Library Report: Deb said the group gave the library \$13,500 in 2017. That is a \$1,000 increase over the previous year. The Christmas basket raffle project raised more than \$800. It cost less than \$100 to put them together. FOL is planning to send out spring donation letters. Also, situation involving lack of space in back storage room has not been resolved. Amy said Erin met with the boro manager last month about the situation. Amy said she has been back to the storage room to try and figure out what to do. She said she will meet with boro staff about the issue.
- (6) Unfinished Business: Extensive discussion was held regarding whether library could/should assist Sandy Lake with library service. Sandy Lake currently has an all-volunteer library that serves about 220 patrons. Jessica Brazell, who has been a teacher at Lakeview for 9 years and serves as an 8th grade reading instructor, said having Grove City's cooperation would help

to provide an invaluable resource for the community. Vince said he agrees we should do service and reach out, but the board needs a lot more information before any kind of action is taken. We would need to approach their municipalities and ask those officials how much money they could provide. Heather spoke about our own building and how we need to expand here. We've outgrown our space and need to fix our problem, she said. The Sandy Lake library is currently located in a former house that has serious structural problems. Representatives from Sandy Lake are expected to attend board meeting in February.

(7) New Business: Board president Erin Pisano has resigned from the board, effective immediately, and has explained that she has enjoyed her work with the board over the last few years and is satisfied about the progress that has been made during her term. She moved outside of the boro last summer, but decided to finish out the year before resigning. The board also received word that Warren Throckmorton, who represents Pine Twp on the board, has also resigned. Individuals will be sought to fill the two vacancies. Officers were appointed or reappointed for the new year. Stacy B. nominated Heather Lesknic to continue serving as board secretary; Amy seconded. Motion carried. Amy nominated Stacy B. to continue serving as treasurer; Dan seconded. Motion carried. Stacy B. nominated Amy to serve as board president; Vince seconded. Motion carried. Amy nominated Vince to serve as vice president; Stacy B. seconded. Motion carried.

(8) Meeting adjourned at 9:25 pm.

Next meeting is Wednesday, Feb. 14.

Minutes submitted by Heather Lesknic, board secretary, on Feb. 5, 2018.