

G.C. Community Library

Board Minutes

October 17, 2018

- (1) Board Members attending: Amy Gallagher, Heather Leskanic, Kelly Habarka, Dan Amon, Deb Loughry
Acting Director Attending: Amy Gallagher
Employee Attending: Heather Baker
- (2) Amy called the meeting to order at 7:05 p.m. and offered prayer.
- (3) It was acknowledged that there weren't enough board members attending to provide a quorum. No formal votes could be taken, and the meeting served as a work session on matters involving updates to the personnel policy, the search for a new library director, and events/activities/programs for the library.
- (4) Treasurer's Report: Financial documents show total assets at \$1,359,471.10. Total income for the year is shown at \$101,105.46 while total expenses are at \$173,947.74. Total contributions for the year are tallied at \$80,710.60. Stacy Bluedorn, board treasurer, was unable to attend the meeting, however, Amy noted our investments are doing well and everything appears to be in good shape.

- (5) Amy had printed copies of the resumes that we received thru email from three individuals interested in the director's position. We may need to make a second advertising push in order to get additional qualified applicants. Also, the board is considering raising the director's salary to \$40,000 with a retirement and option for Aflac. Amy also noted we will need to vote on offering retirement to the employees with a library contribution of 3 percent. We'll also need to continue to review and edit the personnel policy; a code of ethics will need to be added. A new budget will need to be approved in December. A rough draft is expected to be ready by the November board meeting. It was noted the library will be closed on Thanksgiving Day (Nov. 22) as well as Friday, Nov. 23.
- (6) Friends of the Library Report: The FOL recently presented \$5,000 to the library 😊 Deb said the group also gave Heather Baker money for her Star Wars program on Oct. 20. Deb said they are planning to sell raffle tickets at the Christmas Marketplace craft show on Nov. 10. They will also sell Christmas themed books and materials.
- (7) Heather Baker, children's librarian, said all of the library's clubs are doing well and thriving. For the month of September thru Oct. 17, the library held 31 children's programs and 21 adult programs. Heather said she also organized two successful fundraisers for the children's dept this month. Color Street Nails with Kelly Habarka raised \$150 and the annual Dairy Queen Blizzards for Books raised \$160.25. Also, adult programming coordinator Linda Gerber hosted a successful Halloween Sip 'n Paint fundraiser that brought in \$60. The Christmas Marketplace craft show currently is maxed out at 32 vendors. With money collected from the table rentals alone, we have raised \$780, Heather said.

Once again we will be offering homemade soups and other refreshments for sale. The event is expected to raise a total of \$1,200 to \$1,500 this year. In addition, a SantaLand is being added this year with Santa visiting from 11:30 to 1. Heather said she is working hard to make the library's third annual holiday show a success.

(8) Heather also provided information regarding her efforts to establish a small children's library at a local women's shelter, which is also a United Way agency. She said she plans to provide about 50 books for children to start. Books that are suited for adults can be added in the future.

(9) Meeting adjourned at 8:30 p.m.

Minutes submitted by Heather Leskanic, board secretary, on Nov. 6, 2018.