

G.C. Community Library

Board Minutes

May 10, 2017

- (1) Board Members attending: Erin Pisano, Stacy Bluedorn, Vince DiStasi, Kelly Habarka, Deb Loughry, Dan Amon, Heather Leskanic
Director attending: Kimberly Barbara
Employee Attending: Stacy Hook
- (2) Erin called the meeting to order at 7:05 p.m. and opened with prayer.
- (3) Minutes from the 4-11-17 meeting were approved. Deb made motion to approve minutes; Kelly seconded.
- (4) Treasurer's Report: Stacy Bluedorn presented her report, showing total assets at \$1,430,854. Total contributions for January thru April of this year are at \$40,535 compared to \$41,398 during that period in 2016 – a difference of less than \$900. Kimberly said she will check some numbers listed in the report that appeared inaccurate (copier expenses). Heather Leskanic made motion to approve the treasurer's report; Vince seconded. Motion carried. In addition, board members were asked to approve the transfer of funds from Cetera Investment to PNC Money Market account in the amount of \$15,000. Vince made motion; Stacy Bluedorn seconded. Motion carried.
- (5) Library Director's Report (from Kimberly):

Special Library Hours:

- Saturday, May 20th: The library will be closed all day in anticipation of Vice President Mike Pence's appointment to speak at Grove City College's commencement ceremony. The decision was made out of concern for staff and patron safety and physical access issues connected with such a high profile visitor attending the event.
- Saturday, May 27, and Monday, May 29: The library will be closed in observation of the Memorial Day weekend.

Back Office/Personnel/Misc.:

- *Technology:* new patron printer (using district technology \$), reconsider staff/patron printer contract and new staff computer. Kimberly said she's having some computer issues – this will be deferred to Vince for advisement and recommendation. Also, new paper shredder is needed.
- *Personnel:* Update on new staff and transition process. Matt Brazell is doing well with his move into the Interlibrary Loan Clerk position. Stacy Hook will be serving as interim library director starting June 1.
- *Financial:* Need new debit/credit card starting in June.
- *Programming:* Transfer of adult programs to other staff: Linda (Monday Night Book Group), Stacy Hook (Adult SRP), etc.
- Library will operate on its summer schedule for Saturdays (8 a.m. to noon) starting June 17.
- There were 68 people who attended the Library Family Reunion at Memorial Park at the end of April. A total of \$180 was raised from the auction of donated items. The library spent \$130 of that money to purchase tables for the library.
- Kimberly reviewed status of BBW funds for 2016. No money has yet been received. Money is earmarked for the complete replacement of children's computers, plus upgrades to adult patron computers.

Adult Programming:

- Knitting & Crocheting Group: This casual group meets Thursday, May 11, from 1:30 to 3 p.m. Finished knitted/crocheted works can be donated to any of the shelters run by the Mercer AWARE Program, which provides advocacy and support to women and children suffering from domestic abuse.
- Monday Night Book Group: Monday, May 8. "*The Magic Strings of Frankie Presto*," by Mitch Albom.
- Mystery Lovers Book Club: Wednesday, May 17. "*Spider Woman's Daughter*," by Anne Hillerman.

- “Cooking the Books” Cookbook Club: Monday, May 22. Featured cookbook is *“The Best of Gooseberry Patch: Simple Country Pleasures.”*
- Extreme Coupon Club: Monday, May 22.

Children’s Programming

- Free Family Movie Night: Friday, May 12, featuring the animated movie “Sing!”
- Kids Cooking Club: Friday, May 5. Children in grades 3 thru 6 learn about the basics of cooking and food prep. Enrollment for the current/spring session is full. Registration for the fall session begins in August.
- Pre-K Storytime: Tuesdays at 10 a.m.
- Kids Chess Club: Monday, May 8. Boys and girls in grades 1 thru 6.
- Play Day at the Library: Wednesdays in May from 1:30 to 2:15 p.m.
- Bookworm Babies Spring Session: Wednesday, May 3, 10 and 17 from 10:30 to 11 a.m.
- Page Master Book Club (grades 1-2): Thursday, May 11. *“The Magic School Bus: Expedition Down Under.”*
- Brown Bag Book Club (grades 3-6): Friday, May 26. *“The Land of Stories: The Wishing Spell,”* by Chris Colfer.
- Kids’ Crafternoon: Thursday, May 18.
- Dept. received \$250 from a Wal-Mart grant.

Children’s Special Events:

- Spring Scholastic Book Fair: Held during the last week of April, the book fair was a resounding success as it raised **\$875!** In the process, patrons also purchased and donated certain titles from the library’s “wish list” – all of which directly translates to new materials for the children and young adult collections.
- Vader’s Little Princess Tea Party: May 13 for children in K thru 3rd grade. Darth Vader and some of his friends will attend this event.
- Family/Kids’ Dance Party: Friday, May 19.

- McLibrary Night Fundraiser: Wednesday, May 24, from 5 to 8 p.m. Library staff members will be behind the counter to help take your order. 20 percent of all profits benefit the children's dept.

Upcoming events:

- Summer Reading Program (SRP) signups: Begins Thursday, June 1st, and lasts thru July 13th. Kids can stop by to sign up, get their reading bags and reading logs and start earning prizes!
 - SRP Free Movie Kickoff Event at the Guthrie Theater: This year's featured film is "The Lego Movie" on June 13 !
 - Kids Summer Reading "Bowling for Books" Fundraiser: More details coming soon. For a small cost, children will be able to purchase admission, bowling shoe rentals, and a meal and drink with a portion of proceeds benefiting the GCCL children's dept. !
 - Adult Summer Reading program. Stacy Hook is lining up a slate of activities for adults including an adult balloon twisting workshop, "Adulting 101" classes, a bowling fundraiser, craft classes, service project opportunities, walking lunches, and more !
 - Community members are being asked to create artwork from old books and magazines as part of a special project. The pieces will be displayed and then auctioned off.
- (6) Friends of the Library Report: Deb said the group is in the process of working on donation letters. FOL members are happy with the bookshelf bookstore as it has made \$880 so far after being set up in early December. The annual used book sale will be held Aug. 7 thru Aug. 19. A preview event is being planned again this year. It will be held the evening of Sunday, Aug. 6.
- (7) Unfinished Business: Erin and Stacy Hook will look into the application of a \$50,000 matching Keystone grant to help with a proposed recarpeting project.
- (8) New Business: Erin announced she would cancel the board's regular June meeting but that an informal work session would likely be scheduled

sometime in July. The board traditionally doesn't hold regular meetings in July or August. Board voted to close the library on Monday, July 3rd, following a motion by Erin with a second from Vince. Stacy Bluedorn reviewed information regarding a move to direct deposit for staff payroll. The majority of staff are interested in this service thru PNC. There would be a \$35 per month service charge. Erin and Stacy Hook plan to discuss proposal (as well as bill pay and credit card) and make a recommendation.

(9) Meeting adjourned at 8:23 p.m.

Minutes submitted by Heather Leskanic, board secretary, on September 5, 2017.