

## G.C. Community Library

### Board Minutes

February 20, 2019

(1) Board Members attending: Amy Gallagher, Vince DiStasi, Heather Leskanic, Dan Amon, Kelly Habarka, Liz Kingsley

Acting Director attending: Amy Gallagher

Employees Attending: Heather Baker, Sean Newton

(2) Amy called the meeting to order at 7:10 p.m. and opened with prayer.

(3) Minutes from the Dec. 12, 2018, meeting were approved. Kelly made motion to approve minutes with a second from Liz. (\*January's regular meeting was canceled.)

(4) Treasurer's Report: Amy said she and treasurer Stacy Bluedorn are considering going back to desktop Quickbooks as they are continuing to encounter problems, such as having to re-edit bank accounts, with the online version. Profit and loss documents for January showed a total of \$17,015.52 in income with total expenses at \$9,386.19. Heather Leskanic made motion to approve treasurer's report; Dan seconded. Motion carried.

(5) Library Director's Report (from Amy):

- **The Librarians Ball** was held Feb. 9 at Grove City College. The annual event saw a grand total profit of about \$370. The event is seeing a reduction in the number of attendees each year. Attendees are being asked to complete a survey about their opinions and preferences in an effort to determine if changes should be made for next year.
- **Springfield Twp** : Discussion was held related to Mercer Library's recent meeting with Springfield Twp supervisors as part of that facility's interest in having the township become a contributing member. Grove City Library officials and staff members have attempted to get Springfield to become a contributing member here for many years. Currently, the twp reimburses residents who buy a membership from either Grove City or Mercer libraries. In a newspaper article, the supervisors have said they need time to consider the request from Mercer. Grove City Library offers significant advantages over

Mercer in terms of programming, collection offerings, technology and more. Amy is drafting a letter to the twp supervisors to make them aware of our advantages and to ask them to consider making Grove City their home library. At the very least, she said, they should split their support between the two libraries. Grove City library officials are also planning a presentation for the board of supervisors in March or April. Grove City currently has about 74 Springfield Twp family cards.

- Rachel Anderson has had her title formally changed to circulation librarian, since she holds a master's degree in library science.
- **Wendy's office project:** The office expansion project was undertaken in late December by Hazy Construction of Grove City and took less than two weeks to complete. This has created a more user-friendly, efficient work room, where there is now a long table attached to the wall plus four beautiful stools donated by the East Coast Bar and Stool Co. of Mercer ! Amy painted the room and added hooks for coats, plus a long upper shelf for storage.
- **District meeting :** Amy and Heather Baker hosted the quarterly meeting of the New Castle Library District at GCCL. The session went well, with about 25 directors in attendance on Feb. 8. Lots of good feedback 😊
- **Keystone grant 2019:** Traditionally, this matching grant has been offered through the state every other year. However, they are now planning to offer it every year. Amy, Wendy, Heather Baker and Heather Leskanic attended a webinar Jan. 30 related to the grant requirements. Former library director Stacy Hook prepared and submitted an application last year for Keystone grant funding that was intended to help with the expense of new carpeting and automatic doors. We did not receive an award. Board members discussed this month whether it would be a good idea to apply for the grant again this year with the significant amount of work and preparation involved (and an earlier submission deadline of April 26) or wait until next year. It was decided we will wait until next year to apply for funding related to new carpeting, however, we will move forward with the project to install automatic doors at the entrance. Financial donations have been received that will just about cover the cost of that work.

- **Interlibrary Loans** : Sean Newton is doing a great job with the interlibrary loan requests. He processed 294 requests in January ! This is a service that is labor-intensive and time consuming and is not always promoted or encouraged at other libraries. Grove City allows a total of 5 ILL items to be checked out at one time on a patron's card.
- Our **Ancestry.com subscription** will come up for renewal this year. Amy said we will be able to save money as a non-profit by having the subscription "gifted" to us thru the New Castle district tech grant. It will cost us \$200 for the service, as opposed to \$1,300.
- Library staff are currently working on the annual state report.

### **Children's programming**

- A short video showing highlights of the Feb. 15 **Harry Potter event** at the library was shared with board members. Wendy put the film together. It will be shown to the United Way board members Feb. 21 as part of the library's annual presentation. Grove City Library is a member agency of the United Way, which awards funding to us each year. Amy and Heather will be handling the presentation. This year's event was more elaborate than ever with the library's transformation into Hogwart's, the author J.K. Rowlings' famed school for wizards and witches. There were 40 children in grades 4 to 6 who attended the free event.
- Heather has a full slate of programming available for children including weekly storytime, Bookworm Babies, Mom's Club playgroup, chess club, Pokemon and more. Monthly programs include cooking club, Charms girls, youth writing club, creative writing for teens, American Girl club and Family Movie Night.

### **Adult programming**

- Programming coordinator Linda Gerber says the department continues to grow as we look at various ways of welcoming people into the library and encouraging them to try one of our programs. Our new adult programs event board at the library entrance is helping to get the word out about what programs are being offered and when.

- The book tree was a great success ! It saved many books from the dumpster, and continues to be a source of delight as well as a conversation starter.
- Linda is excited about her popular adult storytime visits at three local nursing facilities. An average of 20 to 30 patients eagerly attend each visit, which includes a story plus a craft they can make and keep. 😊
- An author visit on Jan. 7 with David Drayer was well attended and well received with lots of positive feedback. She is inviting him back for an author's reading.
- Linda is currently looking at several programs to set up for spring and summer. She welcomes any ideas you may want to share.

(6) Friends of the Library Report: Members are starting their letter-writing campaign for spring. Letters are expected to be sent out in March.

(7) Unfinished Business: Grove City Borough officials have awarded a contract for the repairs needed at the front of the library. Work is expected to begin in March. The damage was incurred at the end of July when a motorist accidentally drove her vehicle over the curb and sidewalk and into the building.

(8) Meeting adjourned at 8:10 p.m.

**Our next meeting will be held at 6 p.m. March 13.**

Minutes submitted by Heather Leskanic, board secretary, on March 4, 2019.